

Memorandum

To: ENGL 272 Students
From: Dr. Elkie
Date: 09/22/2014
Re: PSA Campaign: *Problem Report*

Problem Report

For this assignment you will choose an issue in your area of study that presents a problem. This issue can be directly or marginally related to your field, but it should interest you in some way. Your research should contain enough reputable sources to give a complete picture of the causes of the problem. Keep careful track of your sources, they will be useful in later stages of this project.

You will report your findings to the class using a modified format of the **Investigative Report** found in your textbook (pp. 292-293). We will discuss the modifications you may need to make in the next few class sessions. A draft of this report will be due in class **09/29 (20 points)**. After revision, the final problem report will be posted to the discussion board on **10/04 (30 points)**.

Read your classmates reports over the weekend. Then before 11:55 pm on **10/05** you will email Dr. Elkie with your top 3 topics you are interested in investigating further (**10 points**). PSA groups will be assigned in class.

Helpful Resources

The following resources could be useful during this process:

- ❖ Investigative report – pp. 292-293; Keeping minutes at meetings – pp. 350-351

Feel free to contact me at burnside@findlay.edu or contact me during office hours if you have any further questions about the assignment.

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